

American Revolution

Bicentennial Commission

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July 25, 1973

ACTION REQUIRED

MEMORANDUM TO: Federal Government Agencies

SUBJECT: Bicentennial Information Network Project Input Form

The Bicentennial Information Network (BINET) became operational as of July 3, 1973, as you can see from the enclosed news release and a sample output. BINET is now ready to be the prime nationwide vehicle for Bicentennial information. But we need the facts! This memo is a request for your agency to begin sending us information on the Bicentennial activities you are planning. When we receive the reports on projects and events, we will add the information to the BINET data base where it will be available to you and to other interested qualified parties through use of a computer terminal.

Enclosed are ten copies of the BINET Project Information Input Form, including instructions for completing them. Please complete a separate form for each project being developed within your agency. If you do not have all the necessary information in your records, please refer the BINET form to the appropriate office for completion. In any event, when the form is complete, please rush it to the address given above and mark it Attention: BINET.

Because of cost considerations, we ask that only projects and events which you consider to have at least statewide significance or interest, be submitted for inclusion in BINET at this time. If you need more forms, please reproduce one of those enclosed.

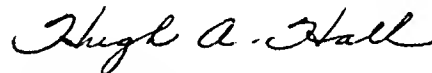
Upon receipt of the completed forms, BINET staff members will review and format the data for inclusion in the BINET data base. When each project is added, a computer printout showing the project's details as they appear in BINET will be mailed back to the originator of the project form for verification. The project serial number assigned to the project will be part of this printout. Any subsequent correspondence on the project should reference this number. If and when you wish to send us corrections or to update the information, indicate the changes on a Project Input Form and mail it back to the ARBC. An updated printout will be returned when the

indicated changes are made.

The ARBC's national and regional offices, the State and local Bicentennial organizations, all Federal agencies, and qualified users in the private sector, are eligible to become members of BINET. We are supplying the State organizations and our regional offices with computer terminals, and hope to visit each of these during the fall and winter of '73/'74 to deliver the terminal, instruct the staff on its operation, provide a copy of the BINET User's Guide, now in preparation, and answer any questions. It is expected that Federal agencies desiring membership in BINET will acquire their own terminals, either from ones presently available in your agency or thru GSA. Once this has been arranged, the BINET staff will be happy to provide an introduction to the system and any other assistance.

Our most pressing concern at this time, however, is expanding the BINET data base. Please fill out the enclosed forms and return them to us by August 31, so that all projects which exist by that date can be included in the initial BINET data base. Thereafter, forms may be submitted as is appropriate. Your cooperation in this important part of the Bicentennial commemoration is very much appreciated.

Call us at (202) 254-8010 or 254-5180 if you have any questions or need more information.



Hugh A. Hall
Acting Director

4 Enclosures

1. BINET News Release
2. BINET Fact Sheet
3. Sample Output
4. Project Input Form (10)